

CONDITIONS OF PARTICIPATION

FEE

I TAPE COLLEGE PARTICIPATION

Conference Package

Includes:

Full working programme; lunch and cocktail April 8; lunch and dinner April 9; lunch April 10; coffee breaks on all days; conference materials Tape College excl. proceedings.

Excludes:

Costs for hotel accommodation.

College Fee:

If you register **before 31 January 2019**, you will receive a **€100 discount!**

Afera Members

€795 per person

Members of National Affiliated Associations

€1.050 per person

Non-Members

€1.150 per person

II HOTEL ROOMS

Afera has ensured the **preferential rate of €185** (single occupancy) per deluxe room per night inclusive of breakfast, Wi-Fi in the bedroom, VAT and service charges excluding city tax of €4,24 per room per night single occupancy. A supplement of €10 per room per night will apply for any double occupancy.

The number of rooms per day is limited and the **cut-off date** for these reservations is **8 March 2019**. After this date, rooms will be offered only upon space and rate availability.

HOW TO REGISTER?

I FOR THE TAPE COLLEGE

To register for the Afera Tape College 2019, please complete the **online registration form**

https://lejeune.allsolutions.nl/default.aspx?qvActie=AISSa_mcuron&prbaID=1000&proID=012019&subID=1 **asap**.

II HOTEL ROOM RESERVATION

Your room reservations should be made directly with the hotel. For this purpose, please **book online** via "[Book your group rate for AFERA](#)".

All information and conditions on this webpage were developed by the Marriott Brussels Hotel. A confirmation will be sent to you by the Marriott upon registration.

PAYMENT

I FOR THE TAPE COLLEGE

All participants will receive an invoice upon confirmation of their Tape College participation. Full refund of the fee will be granted if cancellation is received in writing before **1 March 2019**. No one will be able to attend the college programme without having settled their payment.

II FOR THE HOTEL

To be settled upon departure from the hotel.

CANCELLATION POLICY

I TAPE COLLEGE PARTICIPATION

Full refund of the participation fee will be granted if the cancellation is received in writing **no later than 1 March 2019**.

Full refund less a **handling fee of €150 per registrant** will be granted to requests received in writing **on or before 14 March 2019**.

No refunds will be granted for requests **after 14 March 2019**. Telephone cancellations will not be accepted!

II HOTEL RESERVATION

Cancellation of hotel rooms will be dealt with in accordance with the terms agreed with the hotel and as mentioned on the Brussels Marriott webpage accessible via the accommodation link:

All cancellations will be made directly with the hotel and can be done free of charge up to **72 hrs. before arrival**. After this time a cancellation charge of one night's stay will be charged.